**No 60 Rumagholu,**

**Port Harcourt,**

**Rivers State,**

**16th July 2019.**

**THE MANAGEMENT,**

**TANLASMAN SUIT AND HOTELS,**

**RUMAGHOLU, PORT HARCOURT,**

**RIVERS STATE.**

**Dear Sir**

**Application for the Position of a Receptionist**

**I wish to apply for the position of a receptionist in your hotel. My name is Somina Briggs, from Abonnema now Headquarters of Akuku Toru Local Government Area in Rivers state.**

**I am a young strong lady that is ready to work in your hotel for better customer satisfaction.**

**I have worked with sales and customer service organization which has made me better experience with customers, I also promised to be of modest behaviour with management and staff if given the opportunity and also because I am dynamic I will adapt to any changes for the betterment of the hotel.**

**I promise to present my self for any form of interview as I wait for you to consider my application.**

**Thanks and Godbless**

**Yours faithfully**

**SOMINA BRIGGS.**

**Sign**

**08136109932**